

## RLC PAC Meeting Minutes- (January 8<sup>th</sup> 2025)

ATTENDEES		
Jill- Chair	Mr Buemann- Principal	
Diane-Treasurer		
Andrea-Secretary		
Chantelle		

**Location:** RLC Library 5990 Todd Rd

**Call to Order:** 6:04pm

### 1. Welcome, Introduction and Guests

### 2. Minutes of previous meeting (December 11th)

- **Motion** to adopt minutes as presented: Jill, second Andrea: carried by all in favour

### 3. Correspondence

- Block watch information for the city off Kamloops Crime Prevention (via SD73)  
Jill will post information on PAC Facebook page in case anyone in the community is interested

### 4. Treasurer's Report (Diane)

- Jan 8th, 2025 PAC Meeting Treasurer's Report Bank Account balances: Bank account balances to end of December: -CIBC Chequing account: \$28,598.10 CLOSED -CIBC Gaming account: \$27,171.02 CLOSED -Interior Savings General account: \$31,702.24 - Interior Savings Gaming account: \$27,169.02 Total= \$58,871.26 \*\*In RLC safe but not accounted for in bank totals is: - \$1762.55 from the Welcome Back BBQ - \$69.50 from movie night and hot lunch - \$1138.40 from Craft Fair - Elf Sale 1493.70 deposited Dec 20th. TOTAL CASH IN SAFE: \$2970.45 We will create a oat to keep in the safe and deposit the rest in the near future.
- **Motion** to adopt treasurer's report: Jill, Second Chantelle: carried by all in favour

### 5. Staff requests: Recently Approved/Awaiting Approval

- Recently Approved: none
- Awaiting Discussion:
  - Mr. Buemann: at the December 11 PAC meeting we discussed purchasing a cart of 30 Chromebooks for the school at a cost of \$12,000. RLC has approximately 5 carts of Chromebooks total with a lifespan of approximately 5 years, the laptops are being replaced on rotation

whenever funds allow.

The school's spending budget is reduced this year due to SD73 budgeting error/shortfall. **Motion** to spend \$12000 on Chromebooks: Jill, Second Chantelle: Carried by all in favour

- Munden/Schnackenberg: 53 students are going to Stake Lake for snowshoeing and cross-country skiing on January 21 at a cost of approximately \$14/student; many of these students are also going downhill skiing around the same time. Schnackenberg's class has been funded for many field trips so far this year. PAC does track each class spending and it factors into approval decisions. **Motion** to fund \$4 per student for a total of \$212: Jill, Second Andrea: carried by all in favour
- Lam/Ngo/Beattie: 53 students going to rivercity gymnastics on Feb 12, 21 and 26. \$25 per student plus \$398 for bus. Emails says \$35 per student (math is 32.50). **Motion** to fund \$12 per student for a total of \$636: Andrea, Second Jill: Carried by all in favour.

## 6. Administrator's PAC Meeting Report

- Please refer to Appendix 1 to read the full Administrator's Report from Mr Buemann.

## 7. DPAC Update (Heidi/Roxanne)

- No updates, next meeting is next week

## 8. Committee Reports

- Hot Lunch (Sonia): no updates
- 2024/2025 Fundraising
  - Elf sale (\$1,199, plus \$100 from sale of remainder of goods) total profit of \$1,300
  - West Coast Seeds Heie- January 8th-22<sup>nd</sup>: flyer has gone home
  - Staff appreciation lunch (January 23<sup>rd</sup>): PAC will be cooking a pulled pork lunch for staff. Jill, Diane, Tiffany, Kelsey and Chantelle have volunteered
  - Raffle (February – April 10th): hoping to apply for license by Feb 3<sup>rd</sup>. Still waiting to see if west jet tickets will be awarded. \$10 per ticket, 2,000 tickets available. Will be using an online platform this year which will cost approximately \$2,500 plus credit card fees. Prizes: Option 1: west jet ticket (valued at \$4,000), \$500 visa gift card, \$300 Costco gift card, \$200 Home Depot gift card, \$100 Esso gift card for a total of \$1,100. Option 2: \$1000 visa gift card, \$500 Costco gift card, \$400 Home Depot gift card, \$250 Esso Gift card, \$100 Amazon gift card for a total \$2,450. **Motion** to approve purchase of gift cards for raffle prizes in the amount of \$1100 or \$2450 depending on if west jet tickets are awarded: Jill, Second Andrea: carried by all in favour.

- Spaghetti Dinner (April 10th)
- Track Meet Concession Sales (May)
- Carnival (May 29th): Uncle Chris the clown has been booked for 2 hours \$550, first planning meeting will be February 12<sup>th</sup> 2025. Chantelle will do prizes and Nicole has agreed to help with organising volunteers. Those who have helped out in the past leading certain aspects of carnival will be contacted to see if they are willing to help again.

#### **9. Other**

- Bylaws and constitution (Diane and Jill): looking to add amendment to allow staff who has children enrolled in the school to be able to have a vote. For approvals over \$3,000 that was not budgeted must be presented at a meeting and then voted on the next meeting. Vote must pass with super majority of 80% in favour. If time sensitive and no time to wait for next meeting a vote may happen but must be 100% in favour.
- PAC Award Committee (Jill, Andrea, and someone else has come forward)
  - Need to contact valley view councillor to get award posted and see if there is anywhere else in the district we can post.

**10. Next PAC Meeting:** February 12<sup>th</sup> 2025, 6:00pm in the RLC Library

**Meeting Adjourned:** 7:24 pm

## **APPENDIX 1: (January 8<sup>th</sup> 2025) Administrator's PAC Meeting Report**

### **2024-01-08 PAC Meeting Report**

#### **School Goals**

- *Numeracy - All students will meet or exceed numeracy expectations for each level.*
- Students will feel a sense of belonging and a positive connection with the adults in the building.

We will continue to work on the school goal of numeracy during staff meetings.

Basketball tryouts for grades 5, 6, & 7 began at the beginning of December with the last of the tryouts happening in the last week before the holidays. Students were placed on a competitive, recreational or intramural team. Thank you to Mrs. Dagg and Mrs Anderson for coordinating the evaluations and for all of the extra time they give to our athletics teams. Thank you too to all the parents and staff who came out to the tryouts to help us sort out teams. And thank you to our coaches Mr and Mrs Queen, Mr Roy, Ms Sampson, Mrs Koroll, Mrs Schnackenberg, Mrs Dagg, Mrs Anderson and Mrs Sample.

The installation of the projector continues to progress. It will hopefully be installed in the next week or two!

We look forward to working with the PAC to support the students of RLC.