

RLC PAC Meeting Minutes – March 12, 2024

ATTENDEES		
Jill Byrd - Chair	Terri McKim	
Tiffany Hayward – Co-Chair	Andrea Bardeck	
Jill Kryski – Secretary	Chantelle McMaster	
Kelly Walker	Blake Buemann	
Nicole St. Godard	Joanne Leggett	

Location: RLC Library, 5990 Todd Rd.

Call to Order – 6:03pm

1. Welcome, Introductions and Guests

2. Additions or Corrections to Agenda

- Motion to adopt the agenda as presented: Jill B.; Second: Kelly

3. Minutes of Previous Meeting (February 21, 2024)

- Motion to adopt minutes as presented: Jill K.; Second: Jill B.

4. Correspondence

- No new correspondence in the PAC mailbox

5. Treasurer’s Report (Jill K presenting on behalf of Diane)

- The account balances at February 29, 2024 are as follows:
 - Regular PAC Account: \$40,048.23
 - Gaming Account: \$14,094.42
- The PAC executive attended the RLC Staff meeting February 26 to encourage teachers to get their requests in for classroom allowance reimbursements, but also to let them know that their requests do not need to be complete by spring break. We also explained to the teachers, regarding the budgeted field trip fund, that while we do our best to share the benefit around, the pot is not bottomless so requests that come nearer the end of the year may not be fulfilled if funds do not permit.
- Work on the gaming annual fiscal reports for 2021/2022 and 2022/2023 has continued and they are near completion.
- Motion to approve the treasurer’s report as presented: Jill K.; Second: Chantelle

6. Teacher Requests – Recently Approved/Awaiting Approval

- No new requests to discuss

7. Administrator's PAC Meeting Report

- Please refer to Appendix 1 to read the Administrator's Report from Mr. Buemann and Mrs. Leggett
- RLC's Track and Field Meet will be held on May 9, the school will put a call out for volunteers soon – parent volunteers are important to the day's success!
- Roots of Empathy is a program that brings a baby into the classroom to help nurture empathy in children in the school, and is something that could be offered at RLC if the school had a volunteer to run it. This would be a volunteer position requiring a significant time commitment of approx. 27 classes per year, over 2 years. *If this is something that interests you, or someone you know, let Mr. Buemann know ASAP!*
- Motion to approve a budget of \$1,010 for Option 1 and \$2,370 for Option 2 for a year end event for the entire school: Kelly; Second: Chantelle

8. DPAC Update

- No update

9. Committee Reports

- New Fundraising
 - The group discussed several ideas for Mother's Day fundraisers and ultimately decided to focus on the other spring events that have already been scheduled. Everyone liked the idea of a fundraiser for next year selling a variety of products made by local parents and community members.
- Spaghetti Dinner, April 25 at 5:30pm
 - In 2023 tickets were offered for \$13 (adult) and \$8 (child) for presale, and increased closer to the date. The dinner sold out (230 people).
 - Jill B will talk to Sonia about whether she can help with planning the food; Nicole has offered to help on the night of the dinner.
 - The raffle draw will not happen at spaghetti dinner this year. PAC plans to hold a student talent show, and only those with dinner tickets will be able to come watch.
 - The dessert silent auction will be happening as usual; PAC will publicize this more and remind people to bring cash.
 - PAC will use spaghetti trivia and jokes to help publicize the dinner within the school.
 - PAC will also be holding a colouring contest for students to enter their submissions prior to the dinner. The pages will be displayed in the gym and a winner from each grade will be voted on by dinner attendees.
 - Motion to approve \$80.00 to purchase Dollarama gift certificates as prizes for the colouring contest: Jill B; Second: Tiffany
- Track Meet Concession, May 9
 - PAC will organize a concession and volunteers to run it.
 - The first Primary Track Meet will be held on May 10, but they will have the opportunity to come to the May 9 concession. The staff may have a request at the April meeting for help with purchasing some items for this new event.
- Raffle
 - The gaming license application will be submitted once the reporting requirements from prior years are fulfilled.

- Carnival
 - Committees have been organized and will be pursuing quotes for various items and getting them booked. More info to come!
 - More volunteers to help with the planning and execution of carnival are still needed so if you're interested in helping out in a small or large role please reach out someone on PAC or email rlcpanterspac@gmail.com.

10. Other

- Constitution and Bylaws
 - No progress on this since the previous meeting
- Staff Appreciation Lunch, April 16
 - Diane and Tiffany are taking the lead on planning this, with Jill K. helping as needed and on the day of. Chantelle has offered her help as well.
 - Will be a Mexican meal with main dishes made in the PAC kitchen, and a request will go out to the school community for volunteers to bring certain dishes.
 - Tiffany would like to send out an interactive emailed invite to the staff a week or two before the lunch.
 - Staff lunch is at 12:15, with some support staff not being able to eat until 1:15 so the meal will be planned accordingly.
- Grade 7 Thank-You
 - The Grade 7's extend a thank-you to PAC for their support in using MunchALunch for the gym movie night fundraiser.
 - Movie night went well and there has been a lot of positive feedback, it will hopefully be something that PAC can host regularly in the future.
 - Save On Foods donated approximately 1,700 juice boxes to the Grade 7's, some of which were used for the movie night. The Grade 7's are saving some for their Eagle Bay trip, have donated 450 to PAC for the free lunch day at the end of the school year, and have donated the remaining 19 cases to the March Madness Food Drive!

11. Next Meeting

- The next PAC meeting will be held on April 10 at 6:00pm

Meeting Adjourned: 8:16pm

APPENDIX 1: 2024-03-12 Administrator's PAC Meeting Report

School Goals

- *Numeracy - All students will meet or exceed numeracy expectations for each level*
- *Students will feel a sense of belonging and a positive connection with the adults in the building.*

For the last month we have been talking with students about our three big ideas for belonging: Connected, Safe, Active Participation. During our discussions, a couple of areas needing improvement bubbled to the surface. The first is connected to unsafe and inappropriate language being used on the buses and outside during the breaks. Students were also able to share that they felt connected to many adults in the building, especially those teachers that already taught them but didn't feel as connected to teachers they may have in the coming years. These are both areas we will target in the coming months.

We are so fortunate to be able to offer the opportunities to play extra-curricular sports at RLC. In basketball, Team Queen made the city championship game and while they played well, lost to Westmount. Flag football (co-ed Grade 7 players) has started and weather and field permitting may even have their first practice this week. We are very fortunate to have the support of our staff coaches Rebecca Anderson and Tricia Huffman. When we get back from Spring Break it will be a busy time for sports as we also start up practices for Track & Field in preparation for our May 9 Intermediate (Grade 4-7) School Track and Field Meet. Soon we will start sending out calls for volunteers to help with the day and would appreciate your help in spreading the word. Thank you to our amazing PAC for offering to run a concession once again on this date! Finally, our primary teachers are organizing a fun primary track day for May 10 so that our primaries get to enjoy and are introduced to track and field. We will share more information on this as we delve into the planning.

Other opportunities currently available to students is a dance club at lunch led by a TRU Student Teacher, Jamie Langton, and Chess Club by TTOC Brenda Moores. In addition, there will be a floor hockey league starting up after spring break organized by staff coaches Melissa Schnackenberg and Brandy Simpson, and a Cheer Club being offered by staff member Rachel Bozek. Thank you to everyone who makes these opportunities possible!

The Greatest Showman is an incredible performance! You won't want to miss it. It is an opportunity for students to feel a sense of belonging and connectedness to their passions. Huge congratulations to Mrs. Froese for her tremendous vision and leadership in pulling it all together, and to all of our students who are playing various roles in the production. Well done, one and all! Admission will be FREE with a donation for the Food Bank :) There are two performances tomorrow: 1:15 PM and 6:30 PM. Please attend the afternoon performance if you are able to free up the gym for parents who are only able to attend in the evening.

April 6 is the Annual Day of Suwentwecw. This year the theme is : our shared learning is embedded in memory, history, and story through courage, wisdom, and local Indigenous perspectives. We will host a gathering in the gym in the morning on Friday April 5 followed by classroom activities that highlight the importance of stories in learning.

Roots of Empathy (www.rootsofempathy.org) is a program to help nurture empathy in children in the school. They are currently looking for Empathy Instructors. There is a 4-day in person training workshop so that you can organize and deliver 27 classes spread over the school year. They are asking for a 2 year commitment. If this is something that might interest you, please let us know.

Finally, we have begun planning for a whole school activity for the end of June. We appreciate the support from PAC.

We would like to thank Derek Kellem for being a key member of our team since September, and welcome Danielle Beattie back from her maternity leave after spring break in the Grade 1/2 classroom.

We hope that you all enjoy the Spring Break. Please note that school re-opens on Wednesday, April 3.

We would encourage you to continue to check the website, read our weekly posts or contact us should you have questions about the school.

We look forward to working with the PAC to support the students of RLC.

BLAKE BUEMANN (Principal)
JOANNE LEGGETT (Vice-Principal)
RLC / Westwold Elementary
School District No. 73 (Kamloops-Thompson)